**Job Specification Template – Legal Counsel**

The following sample Legal Counsel job description is designed to support your upcoming recruitment needs. This template can be tailored based on the responsibilities, requirements, and benefits of the role you are sourcing for.

Please refer to the comments for more advice on editing each section of the document.

**Legal Counsel**

***Job Location: [City, Country]***

***Job type: [remote, hybrid, on-site]***

***Salary banding [$XXX,XXX - $XXX,XXX]***

**Job Overview:**

Join a leading international company as part of a dynamic in-house legal team. This is a fantastic opportunity for an experienced lawyer to take on a diverse range of corporate and commercial legal work, supporting business operations across multiple jurisdictions.

As a key member of the legal team, you'll be working closely with senior leadership and reporting directly to the General Counsel. You will play an integral role in providing legal and commercial advice that helps shape the company's global operations.

**Key Responsibilities:**

* Provide expert, high quality and strategic legal advice on complex matters that cut across legal and related areas, which may include the following practice areas: commercial, corporate, financial services, consumer protection, advertising, labour & employment and privacy
* Supervise, mentor, and evaluate other Legal professionals, including Law Clerks and/or other legal professionals
* Develop and sustain effective and collaborative professional working relationships with business customers and other legal professionals
* Monitor developments in legislation, regulations, case law and general legal literature to determine impact on company and identify opportunities
* Promote legal education/awareness across the organization
* Develop and support management of the company’s compliance activities

**The Skills You’ll Bring:**

* A lawyer with at least 3 years of post-qualified experience, ideally with a background in corporate or commercial law from a top-tier firm or a similar international company.
* Strong commercial acumen and the ability to manage complex legal matters with a balanced approach to risk.
* Excellent communication skills, capable of gaining trust and influencing key stakeholders at all levels of the business.
* Admittance to the Bar in Ontario or a relevant Canadian jurisdiction.

**What sets this company apart:**

Our company is dedicated to providing a diverse and inclusive work environment where every team member can thrive. We offer a comprehensive benefits package designed to support your overall well-being and professional growth, including:

* Opportunity to earn up to X% annual bonus
* Car allowance ($X annually)
* Competitive Pension Scheme = we’ll match your contributions up to X%
* Flexible working hours
* Life Assurance (X times salary)
* X days' holiday + bank holidays
* Flexible benefits scheme, with perks to choose from (including retail discounts, season ticket loans, Cycle to Work Scheme).

We are committed to creating a collaborative, dynamic working environment with significant career development opportunities.